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**From:** Kwan, Roxanne S [roxanne.kwan@doh.hawaii.gov]  
**Sent:** 8/23/2021 12:20:31 AM  
**To:** Tu, Lyndsey [Tu.Lyndsey@epa.gov]  
**CC:** Ichinotsubo, Lene K [lene.ichinotsubo@doh.hawaii.gov]; Yamaguchi, Gordon [Gordon.Yamaguchi@doh.hawaii.gov]; Bartter, Nancy [nancy.bartter@doh.hawaii.gov]; Villarreal, Martha [Villarreal.Martha@epa.gov]  
**Subject:** FY 20 Multipurpose Grant money  
**Attachments:** 2021 08 22 SF424A.pdf

Lyndsey

We are requesting that \$52,000 budgeted in Contractual and \$8,000 budgeted in Travel to be re-budgeted to the Personnel and Fringe benefit cost categories. DOH did not spend the \$52,000 in contractual for the Red Hill Inspection Manual. This manual was drafted by staff. Due to COVID19, staff faced travel restrictions, and limited travel to the neighbor islands. Staff conducted an increased amount of inspections on Oahu.

We are requesting approval of this re-budget. Please see attached for our revised 424a.

Thank you.

Roxanne